



SUPREME COURT PRACTICE NOTE SC Eq 15

Supreme Court Equity Division – Applications List

Commencement

1. This Practice Note was issued on 25 September 2025 and commences on 25 September 2025.

Aim

2. This Practice Note aims to facilitate the prompt and efficient resolution of motions assigned by a Judge or the Registrar in Equity (**the Registrar**) to the Applications List (**the List**).

Operation of the List

3. Unless a Judge otherwise orders, all motions (not assigned to another list) are returnable in the first instance before the Registrar who is responsible for managing them, but who may, at any stage, list a motion in the List or refer it to the Judge assigned, from time to time, to administer the List (**the List Judge**).
4. The Registrar will generally list a motion in the List to come before the List Judge for directions or hearing no earlier than fourteen (14) days after the first return before the Registrar.
5. The Court expects that practitioners and any self-represented parties appearing in the List will have full familiarity with the motion.
6. All motions will initially be managed in the List, however only motions with an agreed hearing estimate of two (2) hours or less will be placed in the List. Motions with agreed hearing estimates will be listed before the Registrar for the allocation of a hearing date.

7. The List is administered in Court on Friday of each week commencing at 9:30am. Hearings are in person unless in any particular matter the List Judge has ordered otherwise.
8. The List closes on 12 noon on Thursday before the listing. Consent orders resolving a motion, seeking an adjournment of not exceeding fourteen (14) days to enable discussion between the parties or providing directions to prepare a motion for hearing can be sent to the List Judge's Associate up to that time to avoid an appearance. Any other consent arrangements between the parties will be dealt with at the directions hearing. The short minutes should be provided in PDF and word format.
9. At the commencement of the List, the List Judge will call each of the motions through to ascertain whether the motion requires directions to be made to prepare it for hearing or is ready for hearing. If the motion is ready for hearing, the List Judge should also be told the agreed hearing estimate and will allocate a time for hearing on that or some other day.
10. The Court expects that those appearing for an applicant in an unopposed motion will be prepared for the disposition of the motion on that day.
11. Where an opposed motion is made returnable for directions before the List Judge or referred to the List Judge by the Registrar, the parties are expected to cooperate, so far as is practicable, to have the motion dealt with on that day. If the parties inform the List Judge that they are in a position to proceed to a hearing of the motion immediately, the List Judge will endeavour to enable that to occur.
12. Where the Registrar lists a motion which is expected to be opposed before the List Judge, the moving party is, not later than three (3) working days after the referral, to file and serve and email to the List Judge's Associate a brief written outline not exceeding two (2) pages supporting the interlocutory relief sought and the opposing party is not later than two (2) working days before the listing to file and serve and email to the List Judge's Associate a brief written outline in response not exceeding two (2) pages (1.5 spacing, 12pt font).
13. For any motion which the parties wish the List Judge to hear, by no later than 10am on the Thursday before the listing, the parties are to email and deliver a paginated Motion Court Book in a ring-binder (without tabs) to the Chambers of the List Judge containing all materials upon which the parties intend to rely on the motion, including:

- (a) any draft proposed short minutes of order;
- (b) the affidavits to be read on the motion, which are annotated to each of the exhibit's Court Book pagination;
- (c) the exhibits; and
- (d) any additional submissions to those already provided, which are not to exceed two (2) pages.

The Hon. A S Bell
Chief Justice of New South Wales
25 September 2025