## SUPREME COURT OF NEW SOUTH WALES

## Filing Fees as at 1 July 2023

Initiating Process - Common Law & Equity Divisions	Individual	Corporate
Originating process (Corporation), Statement of Claim, Summons, Cross Claim, Commencing		
a UCPR part 50 appeal from a decision of the Local Court or a tribunal eg. NCAT, Filing a	\$1,297	\$3,550
notice of appeal, or an application for leave to appeal, to the Supreme Court under Part 5 of		
the Crimes (Appeal and Review) Act 2001.		
Filing or registering a copy of certificate of a judgment, order, determination, decree, adjudication or award of any other court or person under section 133 of the Civil	\$109	\$218
Procedures Act 2005.	<b>\$105</b>	Ψ210
Notice of Motion, Interlocutory process, motions for examination Orders in Corporation matters		
(note: there is no fee for motions for default judgment, writs of execution, garnishee order,	\$718	\$1,436
examination order in foreign judgment matters, charging order or installment orders)		
Mutual Recognition Act (Cth) & Trans-Tasman Mutual Recognition Act (NSW)	\$	350
Amendment Fees	Ψ	
Reissue of court document due to party error	\$51	\$102
Online filing amendment fee		\$22
Cost Assessment filing fees		
Fees are calculated at: 1% of the amount in dispute or \$100.00 if the disputed amount is under \$	10,000	
Subpoenas		
Issue Subpoena (for production, to give evidence, or both), Notice to Produce to Court	\$121	\$242
Request production to the Court of documents held by another Court -UCPR Pt 33 r 13	\$71	\$142
Receiving a document or thing produced in compliance with a Notice to Produce under UCPR Pt	Ψ/Ι	μ142
34. This fee is levied against the ordering party when material is produced to the Court	\$121	\$242
Court of Appeal		
Filing in the Court of Appeal a Summons in supervisory jurisdiction under UCPR 51.45	\$1,297	\$3,550
Filing in the Court of Appeal a Notice of Intention to Appeal (NIA) or a cross notice of intention	\$371	\$847
Filing in the Court of Appeal a Summons seeking Leave to Appeal or a Cross-Summons seeking		
eave to Cross-Appeal in respect of a matter where a Notice of Intention to Appeal has been filed	\$1,325	\$2,594
Filing in the Court of Appeal a Summons seeking Leave to Appeal or a Cross-Summons seeking	¢1.609	¢2 442
Leave to Cross-Appeal in respect of a matter where a Notice of Intention to Appeal has not been filed	\$1,698	\$3,442
Filing in the Court of Appeal a notice of appeal or cross-appeal in proceedings in which leave to		
appeal has been granted	\$2,617	\$5,305
Filing in the Court of Appeal a notice of appeal or cross-appeal in proceedings in which a	\$3,942	\$7,903
notice of intention to appeal has been filed by same party		
Filing in the Court of Appeal a notice of appeal or cross-appeal in any other proceedings	\$4,314	\$8,751
Preparing appeal papers volumes of not more than 250 pages price per volume	\$874	\$1,748
Hearings (All Divisions)		
Allocating a date for hearing (by one or more Judges, or an Associate Judge)	\$2,588	\$5,915
Filing a requisition for trial by jury	\$1,339	\$2,678
Daily jury retention fee (after the first day of trial) - paid by the party requesting a jury for	\$609	\$1,218
the trial. (Per day)		
Application for an Order for Rehearing of proceedings (under Division 3 part 5 (CPA)	\$761	\$1,522
Hearing of proceedings by one or more Judges or Associate Judges - between the 2nd and 4th days or part thereof	\$1,031 per day	\$2,366 per day
Hearing of proceedings by one or more Judges or Associate Judges - between the 5th and		
9th days or part thereof	\$1,658 per day	\$4,110 per day
Hearing of proceedings by one or more Judges or Associate Judges - 10th day & all	42 220 par day	60 111 non doss
subsequent days or part thereof	\$3,338 per day	\$8,111 per day
Referral of proceedings for Arbitration	\$999	
Copies of documents, judgments and orders		
Copy or certified copy of any judgment, order, written opinion, reasons for opinion or certificate of conviction or acquittal	\$71	
Public access copier	\$0.40 per page (\$5 minimum)	
Retrieve document, access & provide a copy of any document	\$14, plus \$8 for each 10 pages,	
	after the first 20	

vL Booking fee         \$125           ecords retrieval	AVL, Telephone conferencing and room hire		
ecords retrieval  tandard file retrieval  tandard file retrieval  Any additional fiee incurred by th court	AVL Booking fee	\$125	
on-Standard retrieval       Any additional fee incurred by the Court         ie Access Registrar Determination       \$51       \$102         ivil Litigation searches (not probate)       \$51       \$102         ivil Litigation searches for each company or name searched. For criminal record searches please contact Police Criminal Records       \$51       \$102         doption search (for each file searched)       \$71       \$1       \$102         ther       voiding any service not otherwise imposed by the fee schedule (Registrar approval required)       \$51       \$102         suing Public Notary Certificate       \$71       \$17       \$17         per or keep open the registry on Saturday, Sunday, or public holiday, or an any ther day before 9am or after 5pm       \$407       \$100         heriff fees (fees may increase in August 2023)       \$407       \$100       \$100         trict of Possession       \$407       \$100       \$100       \$100         robate (lacs than \$100,000)       \$11,171       \$000       \$100       \$100       \$100         robate (\$20,000 or more, but less than \$250,000)       \$1,171       \$2394       \$2404       \$117         robate (\$20,000,000 or more, but less than \$2,000,000)       \$1,797       \$2414       \$1,436         robate (\$2,000,000 or more, but less than \$2,000,000)       \$1,297       \$3,59	Records retrieval		
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ummons for Revocation of a Grant\$1,297\$3,550otice of Motion for Appointment of Tutor and to File Accounts\$718\$1,436ontest a Probate matter - Summons or Statement of Claim\$1,297\$3,550ublishing an Online notice to apply for a grant of Probate, Administration or Reseal of a grant, otice of intended Distribution or Intention to File Accounts. mending & republishing an online notice to apply for a grant of Probate, Administration or eseal of a grant , Notice of Intended Distribution or a Notice of tention to File Accounts\$22can or Photocopy of a Will\$71ealed & Certified copy of a Will or Grant (Exemplification) including file retrieval fee\$166eposit a Will with the Court for safe keeping (Succession Regulation (2015)\$152earch for a grant or resealing of probate (for each file searched prior to 1986)\$71mending and reissuing a grant - where an error has been made by the party. Please note that tentior time of the file is held off site.\$102	Other probate fees	1	
otice of Motion for Appointment of Tutor and to File Accounts\$718\$1,436ontest a Probate matter - Summons or Statement of Claim\$1,297\$3,550ublishing an Online notice to apply for a grant of Probate, Administration or Reseal of a grant, otice of intended Distribution or Intention to File Accounts.\$53mending & republishing an online notice to apply for a grant of Probate, Administration or eseal of a grant , Notice of Intended Distribution or a Notice of tention to File Accounts\$22can or Photocopy of a Will\$71ealed & Certified copy of a Will or Grant (Exemplification) including file retrieval fee\$166eposit a Will with the Court for safe keeping (Succession Regulation (2015)\$152earch for a grant or resealing of probate (for each file searched prior to 1986)\$71mending and reissuing a grant - where an error has been made by the party. Please note that tentier terrieval fee may be incurred if the file is held off site.\$102	Lodging a Caveat against a Grant or Reseal	\$51	\$102
ontest a Probate matter - Summons or Statement of Claim\$1,297\$3,550ublishing an Online notice to apply for a grant of Probate, Administration or Reseal of a grant, otice of intended Distribution or Intention to File Accounts. mending & republishing an online notice to apply for a grant of Probate, Administration or eseal of a grant , Notice of Intended Distribution or a Notice of tention to File Accounts\$22can or Photocopy of a Will\$71ealed & Certified copy of a Will or Grant (Exemplification) including file retrieval fee\$166eposit a Will with the Court for safe keeping (Succession Regulation (2015)\$152earch for a grant or resealing of probate (for each file searched prior to 1986)\$71mending and reissuing a grant - where an error has been made by the party. Please note that te file retrieval fee may be incurred if the file is held off site.\$102	Summons for Revocation of a Grant	\$1,297	\$3,550
ublishing an Online notice to apply for a grant of Probate, Administration or Reseal of a grant,       \$53         ublishing an Online notice to apply for a grant of Probate, Administration or Reseal of a grant,       \$53         mending & republishing an online notice to apply for a grant of Probate, Administration or       \$22         esseal of a grant , Notice of Intended Distribution or a Notice of       \$22         tention to File Accounts       \$71         can or Photocopy of a Will       \$71         ealed & Certified copy of a Will or Grant (Exemplification) including file retrieval fee       \$166         eposit a Will with the Court for safe keeping (Succession Regulation (2015)       \$152         earch for a grant or resealing of probate (for each file searched prior to 1986)       \$71         mending and reissuing a grant - where an error has been made by the party. Please note that       \$51       \$102	Notice of Motion for Appointment of Tutor and to File Accounts	\$718	\$1,436
otice of intended Distribution or Intention to File Accounts.       \$33         mending & republishing an online notice to apply for a grant of Probate, Administration or       \$22         eseal of a grant , Notice of Intended Distribution or a Notice of       \$21         tention to File Accounts       \$71         can or Photocopy of a Will       \$71         ealed & Certified copy of a Will or Grant (Exemplification) including file retrieval fee       \$166         eposit a Will with the Court for safe keeping (Succession Regulation (2015)       \$152         earch for a grant or resealing of probate (for each file searched prior to 1986)       \$71         mending and reissuing a grant - where an error has been made by the party. Please note that he file retrieval fee may be incurred if the file is held off site.       \$102	Contest a Probate matter - Summons or Statement of Claim	\$1,297	\$3,550
esseal of a grant , Notice of Intended Distribution or a Notice of       \$22         tention to File Accounts       \$71         can or Photocopy of a Will       \$71         ealed & Certified copy of a Will or Grant (Exemplification) including file retrieval fee       \$166         eposit a Will with the Court for safe keeping (Succession Regulation (2015)       \$152         earch for a grant or resealing of probate (for each file searched prior to 1986)       \$71         mending and reissuing a grant - where an error has been made by the party. Please note that he file retrieval fee may be incurred if the file is held off site.       \$102	Publishing an Online notice to apply for a grant of Probate, Administration or Reseal of a grant, Notice of intended Distribution or Intention to File Accounts.	\$53	
ealed & Certified copy of a Will or Grant (Exemplification) including file retrieval fee       \$166         eposit a Will with the Court for safe keeping (Succession Regulation (2015)       \$152         earch for a grant or resealing of probate (for each file searched prior to 1986)       \$71         mending and reissuing a grant - where an error has been made by the party. Please note that the file retrieval fee may be incurred if the file is held off site.       \$102	Amending & republishing an online notice to apply for a grant of Probate, Administration or Reseal of a grant , Notice of Intended Distribution or a Notice of intention to File Accounts	\$22	
eposit a Will with the Court for safe keeping (Succession Regulation (2015)       \$152         earch for a grant or resealing of probate (for each file searched prior to 1986)       \$71         mending and reissuing a grant - where an error has been made by the party. Please note that the file retrieval fee may be incurred if the file is held off site.       \$51       \$102	Scan or Photocopy of a Will	\$71	
eposit a Will with the Court for safe keeping (Succession Regulation (2015)       \$152         earch for a grant or resealing of probate (for each file searched prior to 1986)       \$71         mending and reissuing a grant - where an error has been made by the party. Please note that the file retrieval fee may be incurred if the file is held off site.       \$51       \$102	Sealed & Certified copy of a Will or Grant (Exemplification) including file retrieval fee		
mending and reissuing a grant - where an error has been made by the party. Please note that \$51 \$102	Deposit a Will with the Court for safe keeping (Succession Regulation (2015)		
mending and reissuing a grant - where an error has been made by the party. Please note that \$51 \$102	Search for a grant or resealing of probate (for each file searched prior to 1986)	\$71	
enealogical search for a file (for each file searched) \$139	Amending and reissuing a grant - where an error has been made by the party. Please note that the file retrieval fee may be incurred if the file is held off site.	\$51	\$102
	Genealogical search for a file (for each file searched)	4	5139

## **Explanatory notes**

\*Schedule 1: Civil Procedure Amendment (Fees) Regulation 2021 (NSW). Court fees are GST exempt. The Standard fee rate will apply to: liquidators commencing action on behalf of company in liquidation, or proceedings commenced by the NSW Trustee & Guardian, strata scheme owners, and partnerships. Fee exempt bodies include NSW budget dependent agencies. The list of budget dependent agencies is available at NSW Treasury. This is an indicative list only and it may be necessary to go to the Act that establishes the body to determine its status. Commissioner of Taxation (exercising powers under s353-15 Taxation Administration Act 1953. And 'exempt public authority' defined in s9 of the Corporations Act 2001. Check ABNs at abr.business.gov.au/Search/Advanced

\* **Corporation fees apply to:** Local Government, councils, companies Inc, Pty Ltd, cooperatives, medical funds, permanent trustees, universities, unincorporated associations, religious organisations, private schools, private hospitals, Local Area health networks, charities. Under clause 4(4) of the Civil Procedure Regulation 2017 an individual rate may be applied if income is less than \$200,000.00 per annum. Evidence must be provided & an application approved. Where there are multiple parties and one of the parties is a corporation then the corporation or organisation fee will apply. Sole traders are charged the individual rate.

\*In accordance with the Interpretation Act 1987, the definition of 'The Crown' does not extend to Commonwealth Crown or statutory bodies