

**SUPREME COURT OF NEW SOUTH WALES**  
**Filing Fees as at 1 July 2023**

<b>Initiating Process - Common Law &amp; Equity Divisions</b>	<b>Individual</b>	<b>Corporate</b>
Originating process (Corporation), Statement of Claim, Summons, Cross Claim, Commencing a UCPR part 50 appeal from a decision of the Local Court or a tribunal eg. NCAT, Filing a notice of appeal, or an application for leave to appeal, to the Supreme Court under Part 5 of the Crimes (Appeal and Review) Act 2001.	\$1,297	\$3,550
Filing or registering a copy of certificate of a judgment, order, determination, decree, adjudication or award of any other court or person under section 133 of the Civil Procedures Act 2005.	\$109	\$218
Notice of Motion, Interlocutory process, motions for examination Orders in Corporation matters (note: there is no fee for motions for default judgment, writs of execution, garnishee order, examination order in foreign judgment matters, charging order or installment orders)	\$718	\$1,436
Mutual Recognition Act (Cth) & Trans-Tasman Mutual Recognition Act (NSW)	\$350	
<b>Amendment Fees</b>		
Reissue of court document due to party error	\$51	\$102
Online filing amendment fee	\$22	
<b>Cost Assessment filing fees</b>		
Fees are calculated at: 1% of the amount in dispute or \$100.00 if the disputed amount is under \$10,000		
<b>Subpoenas</b>		
Issue Subpoena (for production, to give evidence, or both), Notice to Produce to Court	\$121	\$242
Request production to the Court of documents held by another Court -UCPR Pt 33 r 13	\$71	\$142
Receiving a document or thing produced in compliance with a Notice to Produce under UCPR Pt 34. This fee is levied against the ordering party when material is produced to the Court	\$121	\$242
<b>Court of Appeal</b>		
Filing in the Court of Appeal a Summons in supervisory jurisdiction under UCPR 51.45	\$1,297	\$3,550
Filing in the Court of Appeal a Notice of Intention to Appeal (NIA) or a cross notice of intention	\$371	\$847
Filing in the Court of Appeal a Summons seeking Leave to Appeal or a Cross-Summons seeking Leave to Cross-Appeal in respect of a matter where a Notice of Intention to Appeal has been filed	\$1,325	\$2,594
Filing in the Court of Appeal a Summons seeking Leave to Appeal or a Cross-Summons seeking Leave to Cross-Appeal in respect of a matter where a Notice of Intention to Appeal has not been filed	\$1,698	\$3,442
Filing in the Court of Appeal a notice of appeal or cross-appeal in proceedings in which leave to appeal has been granted	\$2,617	\$5,305
Filing in the Court of Appeal a notice of appeal or cross-appeal in proceedings in which a notice of intention to appeal has been filed by same party	\$3,942	\$7,903
Filing in the Court of Appeal a notice of appeal or cross-appeal in any other proceedings	\$4,314	\$8,751
Preparing appeal papers volumes of not more than 250 pages price per volume	\$874	\$1,748
<b>Hearings (All Divisions)</b>		
Allocating a date for hearing (by one or more Judges, or an Associate Judge)	\$2,588	\$5,915
Filing a requisition for trial by jury	\$1,339	\$2,678
Daily jury retention fee (after the first day of trial) - paid by the party requesting a jury for the trial. (Per day)	\$609	\$1,218
Application for an Order for Rehearing of proceedings (under Division 3 part 5 (CPA))	\$761	\$1,522
Hearing of proceedings by one or more Judges or Associate Judges - between the 2nd and 4th days or part thereof	\$1,031 per day	\$2,366 per day
Hearing of proceedings by one or more Judges or Associate Judges - between the 5th and 9th days or part thereof	\$1,658 per day	\$4,110 per day
Hearing of proceedings by one or more Judges or Associate Judges - 10th day & all subsequent days or part thereof	\$3,338 per day	\$8,111 per day
Referral of proceedings for Arbitration	\$999	
<b>Copies of documents, judgments and orders</b>		
Copy or certified copy of any judgment, order, written opinion, reasons for opinion or certificate of conviction or acquittal	\$71	
Public access copier	\$0.40 per page (\$5 minimum)	
Retrieve document, access & provide a copy of any document	\$14, plus \$8 for each 10 pages, after the first 20 pages	

<b>AVL, Telephone conferencing and room hire</b>		
AVL Booking fee		\$125
<b>Records retrieval</b>		
Standard file retrieval		\$95
Non-Standard retrieval		Any additional fee incurred by the Court
File Access Registrar Determination	\$51	\$102
<b>Civil record searches (not probate)</b>		
Civil Litigation searches - for each company or name searched. For criminal record searches - please contact Police Criminal Records	\$51	\$102
Adoption search (for each file searched)		\$71
<b>Other</b>		
Providing any service not otherwise imposed by the fee schedule (Registrar approval required)	\$51	\$102
Issuing Public Notary Certificate		\$71
Open or keep open the registry on Saturday, Sunday, or public holiday, or an any other day before 9am or after 5pm	\$867	\$1,734
<b>Sheriff fees (fees may increase in August 2023)</b>		
Writ of Possession		\$407
Writ for Levy of Property or Writ of Delivery		\$100
<b>Probate (uncontested) - Summons for Probate/Administration/Reseal</b>		
Probate (less than \$100,000)		nil
Probate (\$100,000 or more, but less than \$250,000)		\$863
Probate (\$250,000 or more, but less than \$500,000)		\$1,171
Probate (\$500,000 or more, but less than \$1,000,000)		\$1,797
Probate (\$1,000,000 or more, but less than \$2,000,000)		\$2,394
Probate (\$2,000,000 or more, but less than \$5,000,000)		\$3,991
Probate (\$5,000,000 or more)		\$6,652
<b>Other probate fees</b>		
Lodging a Caveat against a Grant or Reseal	\$51	\$102
Summons for Revocation of a Grant	\$1,297	\$3,550
Notice of Motion for Appointment of Tutor and to File Accounts	\$718	\$1,436
Contest a Probate matter - Summons or Statement of Claim	\$1,297	\$3,550
Publishing an Online notice to apply for a grant of Probate, Administration or Reseal of a grant, Notice of intended Distribution or Intention to File Accounts.		\$53
Amending & republishing an online notice to apply for a grant of Probate, Administration or Reseal of a grant , Notice of Intended Distribution or a Notice of intention to File Accounts		\$22
Scan or Photocopy of a Will		\$71
Sealed & Certified copy of a Will or Grant (Exemplification) including file retrieval fee		\$166
Deposit a Will with the Court for safe keeping (Succession Regulation (2015))		\$152
Search for a grant or resealing of probate (for each file searched prior to 1986)		\$71
Amending and reissuing a grant - where an error has been made by the party. Please note that the file retrieval fee may be incurred if the file is held off site.	\$51	\$102
Genealogical search for a file (for each file searched)		\$139
<b>Transcripts – Please email RSB via <a href="mailto:rsb.client.services@justice.nsw.gov.au">rsb.client.services@justice.nsw.gov.au</a> for all transcript fees</b>		

#### Explanatory notes

\***Schedule 1:** Civil Procedure Amendment (Fees) Regulation 2021 (NSW). Court fees are GST exempt. **The Standard fee rate will apply to:** liquidators commencing action on behalf of company in liquidation, or proceedings commenced by the NSW Trustee & Guardian, strata scheme owners, and partnerships. Fee exempt bodies include NSW budget dependent agencies. The list of budget dependent agencies is available at NSW Treasury. This is an indicative list only and it may be necessary to go to the Act that establishes the body to determine its status. Commissioner of Taxation (exercising powers under s353-15 Taxation Administration Act 1953. And 'exempt public authority' defined in s9 of the Corporations Act 2001. Check ABNs at [abr.business.gov.au/Search/Advanced](http://abr.business.gov.au/Search/Advanced)

\* **Corporation fees apply to:** Local Government, councils, companies Inc, Pty Ltd, cooperatives, medical funds, permanent trustees, universities, unincorporated associations, religious organisations, private schools, private hospitals, Local Area health networks, charities. Under clause 4(4) of the Civil Procedure Regulation 2017 an individual rate may be applied if income is less than \$200,000.00 per annum. Evidence must be provided & an application approved. Where there are multiple parties and one of the parties is a corporation then the corporation or organisation fee will apply. Sole traders are charged the individual rate.

\*In accordance with the Interpretation Act 1987, the definition of 'The Crown' does not extend to Commonwealth Crown or statutory bodies