

SUPREME COURT OF NEW SOUTH WALES

Filing Fees as at 1 July 2024

Initiating Process - Common Law & Equity Divisions	Individual	Corporate
Originating process (Corporation), Statement of Claim, Summons, Cross Claim, Commencing a UCPR part 50 appeal from a decision of the Local Court or a tribunal eg. NCAT, Filing a notice of appeal, or an application for leave to appeal, to the Supreme Court under Part 5 of the Crimes (Appeal and Review) Act 2001.	\$1,351	\$3,699
Filing or registering a copy of certificate of a judgment, order, determination, decree, adjudication or award of any other court or person under section 133 of the Civil Procedures Act 2005.	\$113	\$226
Notice of Motion, Interlocutory process, motions for examination Orders in Corporation matters (note: there is no fee for motions for default judgment, writs of execution, garnishee order, examination order in foreign judgment matters, charging order or installment orders)	\$748	\$1,497
Mutual Recognition Act (Cth) & Trans-Tasman Mutual Recognition Act (NSW)	\$350	
Amendment Fees		
Reissue of court document due to party error	\$53	\$106
Online filing amendment fee	\$22	
Cost Assessment filing fees		
Fees are calculated at: 1% of the amount in dispute or \$100.00 if the disputed amount is under \$10,000		
Subpoenas		
Issue Subpoena (for production, to give evidence, or both), Notice to Produce to Court	\$126	\$252
Request production to the Court of documents held by another Court -UCPR Pt 33 r 13	\$74	\$148
Receiving a document or thing produced in compliance with a Notice to Produce under UCPR Pt 34. This fee is levied against the ordering party when material is produced to the Court	\$126	\$252
Court of Appeal		
Filing in the Court of Appeal a Summons in supervisory jurisdiction under UCPR 51.45	\$1,351	\$3,699
Filing in the Court of Appeal a Notice of Intention to Appeal (NIA) or a cross notice of intention	\$387	\$883
Filing in the Court of Appeal a Summons seeking Leave to Appeal or a Cross-Summons seeking Leave to Cross-Appeal in respect of a matter where a Notice of Intention to Appeal has been filed	\$1,381	\$2,704
Filing in the Court of Appeal a Summons seeking Leave to Appeal or a Cross-Summons seeking Leave to Cross-Appeal in respect of a matter where a Notice of Intention to Appeal has not been filed	\$1,769	\$3,586
Filing in the Court of Appeal a notice of appeal or cross-appeal in proceedings in which leave to appeal has been granted	\$2,727	\$5,528
Filing in the Court of Appeal a notice of appeal or cross-appeal in proceedings in which a notice of intention to appeal has been filed by same party	\$4,108	\$8,235
Filing in the Court of Appeal a notice of appeal or cross-appeal in any other proceedings	\$4,494	\$9,118
Preparing appeal papers volumes of not more than 250 pages price per volume	\$911	\$1,822
Hearings (All Divisions)		
Allocating a date for hearing (by one or more Judges, or an Associate Judge)	\$2,697	\$6,163
Filing a requisition for trial by jury	\$1,395	\$2,790
Daily jury retention fee (after the first day of trial) - paid by the party requesting a jury for the trial. (Per day)	\$635	\$1,269
Application for an Order for Rehearing of proceedings (under Division 3 part 5 (CPA))	\$793	\$1,586
Hearing of proceedings by one or more Judges or Associate Judges - between the 2nd and 4th days or part thereof	\$1,075 per day	\$2,466 per day
Hearing of proceedings by one or more Judges or Associate Judges - between the 5th and 9th days or part thereof	\$1,727 per day	\$4,283 per day
Hearing of proceedings by one or more Judges or Associate Judges - 10th day & all subsequent days or part thereof	\$3,478 per day	\$8,452 per day
Referral of proceedings for Arbitration	\$1,041	
Copies of documents, judgments and orders		
Copy or certified copy of any judgment, order, written opinion, reasons for opinion or certificate of conviction or acquittal	\$74	
Public access copier	\$0.40 per page (\$5 minimum)	
Retrieve document, access & provide a copy of any document	\$15, plus \$8 for each 10 pages, after the first 20 pages	

AVL, Telephone conferencing and room hire		
AVL Booking fee		\$125
Records retrieval		
Standard file retrieval		\$98
Non-Standard retrieval		\$98 plus any additional fee incurred by the Court
File Access Registrar Determination	\$53	\$106
Civil record searches (not probate)		
Civil Litigation searches - for each company or name searched. For criminal record searches - please contact Police Criminal Records	\$53	\$106
Adoption search (for each file searched)		\$53
Other		
Providing any service not otherwise imposed by the fee schedule (Registrar approval required)	\$53	\$106
Issuing Public Notary Certificate		\$74
Open or keep open the registry on Saturday, Sunday, or public holiday, or an any other day before 9am or after 5pm	\$903	\$1,806
Sheriff fees – see NSW Sheriff website for further information		
Writ of Possession		\$424
Writ for Levy of Property or Writ of Delivery		\$104
Probate (uncontested) - Summons for Probate/Administration/Reseal with a sworn gross value of;		
Probate (less than \$100,000)		nil
Probate (\$100,000 or more, but less than \$250,000)		\$899
Probate (\$250,000 or more, but less than \$500,000)		\$1,221
Probate (\$500,000 or more, but less than \$1,000,000)		\$1,873
Probate (\$1,000,000 or more, but less than \$2,000,000)		\$2,494
Probate (\$2,000,000 or more, but less than \$5,000,000)		\$4,158
Probate (\$5,000,000 or more)		\$6,931
Other probate fees		
Lodging a Caveat against a Grant or Reseal	\$53	\$106
Summons for Revocation of a Grant	\$1,351	\$3,699
Notice of Motion for Appointment of Tutor and to File Accounts	\$748	\$1,497
Contest a Probate matter - Summons or Statement of Claim	\$1,351	\$3,699
Publishing an Online notice to apply for a grant of Probate, Administration or Reseal of a grant, Notice of intended Distribution or Intention to File Accounts.		\$55
Amending & republishing an online notice to apply for a grant of Probate, Administration or Reseal of a grant , Notice of Intended Distribution or a Notice of intention to File Accounts		\$22
Sealed & Certified copy of a Will or Grant (Exemplification) for e-grants		\$74
Sealed & Certified copy of a Will or Grant (Exemplification) including file retrieval fee		\$172
Deposit a Will with the Court for safe keeping (Succession Regulation (2015))		\$158
Search for a grant or resealing of probate (for each file searched prior to 1986)		\$74
Amending and reissuing a grant - where an error has been made by the party. Please note that the file retrieval fee may be incurred if the file is held off site.	\$53	\$106
Genealogical search for a file (for each file searched)		\$144
Transcripts – Please lodge all transcript applications via the NSW Transcript Portal – see RSB website for fee schedule		

Explanatory notes

***Schedule 1:** Civil Procedure Amendment (Fees) Regulation 2021 (NSW). Court fees are GST exempt. **The Standard fee rate will apply to:** liquidators commencing action on behalf of company in liquidation, or proceedings commenced by the NSW Trustee & Guardian, strata scheme owners, and partnerships. Fee exempt bodies include NSW budget dependent agencies. The list of budget dependent agencies is available at NSW Treasury. This is an indicative list only and it may be necessary to go to the Act that establishes the body to determine its status. Commissioner of Taxation (exercising powers under s353-15 Taxation Administration Act 1953. And 'exempt public authority' defined in s9 of the Corporations Act 2001. Check ABNs at abr.business.gov.au/Search/Advanced

* **Corporation fees apply to:** Local Government, councils, companies Inc, Pty Ltd, cooperatives, medical funds, permanent trustees, universities, unincorporated associations, religious organisations, private schools, private hospitals, Local Area health networks, charities. Under clause 4(4) of the Civil Procedure Regulation 2017 an individual rate may be applied if income is less than \$200,000.00 per annum. Evidence must be provided & an application approved. Where there are multiple parties and one of the parties is a corporation then the corporation or organisation fee will apply. Sole traders are charged the individual rate.

*In accordance with the Interpretation Act 1987, the definition of 'The Crown' does not extend to Commonwealth Crown or statutory bodies