

SUPREME COURT OF NEW SOUTH WALES

Filing Fees as at 1 July 2018

Initiating Process - Common Law & Equity Divisions	Individual	Corporation
Originating process (Corporation), Statement of Claim, Summons, Cross Claim, Commencing a review of an administrative decision, UCPR part 50 appeal from a decision of the Local Court or a tribunal eg. NCAT. Check ABNs at https://abr.business.gov.au/Search/Advanced	\$1,123.00	\$3,074.00
Filing or registering a copy or certificate of a judgment, order, determination, decree, adjudication or award of any other court or person under section 133 of the Civil Procedures Act 2005.	\$94.00	\$188.00
Notice of Motion, Interlocutory process, motions for examination Orders in Corporation matters (Note: there is no fee for motions for default judgment, writs of execution, garnishee order, examination order in foreign judgment matters, charging order or instalment orders)	\$411.00	\$941.00
Online filing amendment fee	\$19.00	
Mutual Recognition Act (Clth) & Trans Tasman Mutual Recognition Act (NSW)	\$350	
Cost Assessment filing fees:		
Fees are calculated at: 1% of the amount in dispute or \$100.00 if the disputed amount is under \$10,000.00		
Subpoenas		
Issuing Subpoena (for production, to give evidence, or both)	\$104.00	\$208.00
Request production to the Court of documents held by another Court -UCPR Pt 33 r 13	\$61.00	\$122.00
Receiving a document or thing produced in compliance with a Notice to Produce under UCPR Pt 34. This fee is levied against the ordering party when material is produced to the Court	\$86.00	\$172.00
Court of Appeal		
Filing in the Court of Appeal a Summons in supervisory jurisdiction under UCPR 51.45	\$1,123.00	\$3,074.00
Filing in the Court of Appeal a Notice of Intention to Appeal (NIA)	\$321.00	\$734.00
Filing in the Court of Appeal a Summons seeking Leave to Appeal or a Cross-Summons seeking Leave to Cross-Appeal in respect of a matter where a Notice of Intention to Appeal has been filed	1,148.00	2,247.00
Filing in the Court of Appeal a Summons seeking Leave to Appeal or a Cross-Summons seeking Leave to Cross-Appeal in respect of a matter where a Notice of Intention to Appeal has NOT been filed	1,470.00	2,980.00
Filing in the Court of Appeal a notice of appeal in proceedings in which leave to appeal has been granted	\$2,265.00	\$4,594.00
Filing in the Court of Appeal a notice of appeal in proceedings in which a notice of intention to appeal has been filed by same party	\$3,414.00	\$6,843.00
Filing in the Court of Appeal a notice of appeal in any other proceedings	\$3,735.00	\$7,576.00
Preparing appeal papers volumes of not more than 250 pages - price per volume	\$757.00	\$1,514.00
Hearings (All Divisions)		
Allocating a date for hearing (by one or more Judges, or an Associate Judge)	\$2,241.00	\$5,122.00
Filing a requisition for trial by jury	\$1,159.00	\$2,318.00
Daily jury retention fee (after the first day of trial) - paid by the party requesting a jury for the trial.	\$528.00 per day	\$1056.00 per day
Application for an Order for Rehearing of proceedings (under Division 3 part 5 (UCPR))	\$659.00	\$1,318.00
Hearing of proceedings by one or more Judges - between the 2nd and 4th days or part thereof	\$893.00	\$2,049.00
Hearing of proceedings by one or more Judges - between the 5th and 9th days or part thereof	\$1,435.00	\$3,560.00
Hearing of proceedings by one or more Judges - 10th day & all subsequent days or part thereof	\$2,890.00	\$7,024.00
Hearing of proceedings by an Associate Judge - each day or part day of hearing after the 2nd day	\$785.00	\$1,570.00
Referral of proceedings for Arbitration	\$866.00	N/A
Copies of documents, judgments and orders		
Copy or certified copy of any judgment, order, written opinion or reasons for opinion, certificate of conviction or acquittal	\$61.00	
Retrieve, access & provide a copy of any document eg record of parties. (\$13.00, plus \$7.00 for each 10 pages, after		

* Corporation fees apply to: Local Government, councils, companies inc, Pty Ltd, cooperatives, medical funds, permanent trustees, universities, unincorporated associations, religious organisations, private schools, private hospitals, Local Area health networks, Stratas & charities. An individual rate may be applied if income is less than \$200,000.00 per annum. Evidence must be provided & an application approved. Where there are multiple parties and one of the parties is a corporation then the corporation fee will apply. Sole traders are charged the individual rate.

AVL, Telephone conferencing and room hire. Further information can be found at : http://www.supremecourt.justice.nsw.gov.au/Pages/SCO2_facilitiesupport/sco2_courtroomtechnology/sco2_videoconferencingteleconferencing.aspx		
AVL Booking fee, Multi-party teleconference booking fee	\$120.00	
Meeting Room hire fees, booking forms and information can be found on our website at http://www.supremecourt.justice.nsw.gov.au/Pages/SCO2_facilitiesupport/sco2_meetingrooms.aspx		
Transcripts - Supreme Court transcript must be ordered directly from Reporting Services Branch		
To purchase a transcript, please read & complete the appropriate form available on http://www.supremecourt.justice.nsw.gov.au/Pages/sco2_transcripts/SCO2_ordertranscript.aspx and email Report Services Branch with any enquiries at RSB.Client.Services@jstice.nsw.gov.au		
Records retrieval		
Standard File retrieval	\$82.00	
Urgent or high priority or after hours file retrieval	\$164.00	
Civil record searches (not probate)		
Civil Litigation searches - for each company or name searched. For criminal record searches - please contact Police Criminal Records	\$44.00	\$88.00
Registry provide copy of any document eg record of parties, copy of notice of order and unsealed orders. (\$13.00, plus \$7.00 for each 10 pages, after the first 20 pages)		
Adoption search (for each file searched)	\$61.00	
Other		
Providing any service not otherwise imposed by the fee schedule (Registrar approval required)	\$44.00	\$88.00
Issuing Public Notary Certificate	\$61.00	
Open or keep open the registry on Saturday, Sunday, or public holiday, or an any other day before 9am or after 5pm	\$751.00	\$1,502.00
Sheriff fees		
Writ of Possession	\$353.00	
Writ for Levy of Property or Writ of Delivery	\$86.00	
Probate (uncontested) - Summons for Probate/Administration/Reseal.(Fees calculated on the gross value of the NSW assets only)		
Probate (less than \$100,000)	\$0.00	
Probate (\$100,000 or more, but less than \$250,000)	\$748.00	
Probate (\$250,000 or more, but less than \$500,000)	\$1,015.00	
Probate (\$500,000 or more, but less than \$1,000,000)	\$1,556.00	
Probate (\$1,000,000 but less than \$2,000,000.00)	\$2,073.00	
Probate (\$2,000,000 or more but less than \$5,000,000.00)	\$3,455.00	
Probate (\$5,000,000 or more)	\$5,759.00	
Other probate fees		
Lodging a Caveat against a Grant or Reseal	\$44.00	\$88.00
Summons for Revocation of a Grant	\$1,123.00	\$3,074.00
Notice of Motion to file Accounts	\$411.00	\$941.00
Contest a Probate matter - Summons or Statement of Claim	\$1,123.00	\$3,074.00
Publishing an Online notice to apply for a grant of Probate, Administration or Reseal of a grant, Notice of intended Distribution or Intention to File Accounts.	\$46.00	
Amending & republishing an online notice to apply for a grant of Probate, Administration or Reseal of a grant , notice of Intended Distribution or a Notice of intention to File Accounts	\$19.00	
Scanned or Photocopy of a Will	\$61.00	
Sealed & Certified copy of a Will or Grant (Exemplification) includes file retrieval fee	\$143.00	
Deposit a Will with the Court for safe keeping	\$131.00	
Search for a grant or resealing of probate (for each file searched prior to 1986)	\$61.00	
Amending and reissuing a grant - where an error has been made by the party. Please note that the file retrieval fee may be incurred if the file is held off site.	\$44.00	\$88.00
Genealogical search for a file (for each file searched)	\$120.00	

*Schedule 1: Civil Procedure Amendment Fees Regulation 2018. NSW. Court fees are GST exempt. The Individual fee rate will apply to: liquidators commencing action on behalf of company in liquidation, Office of the Protective Commissioner of NSW, NSW Trustee & Guardian. Fee exempt bodies include NSW budget dependant agencies eg area health networks. The list of budget dependent agencies is available at NSW Treasury. This is an indicative list only and it may be necessary to go to the Act that establishes the body to determine its status. Commissioner of Taxation (exercising powers under S263 of income tax assessment act 1936. And "exempt public authority" defined in s4 of the Corps Code. Check ABNs at <https://abr.business.gov.au/Search/Advanced>