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|  | Application by the Issuing Party toRe-list or AdjournReturn of Subpoena (ROS) List |
| *Email this application to* *sc.subpoena@justice.nsw.gov.au* *with subject line to read**‘Application to relist/adjourn ROS [ Date of list]’**You must submit this application by 12pm (noon) the day prior to a Return of Subpoena listing. Please refer to your online registry case after 12 noon of the date of the listing to confirm the adjournment date.* |

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| COURT MATTER DETAILS  | Registry use only |
| **Number**:  | **Name**: |
|  Please list on the first available ROS date (*roughly 2 weeks*)  |  |
|  Please list on the next date the matter is already in the ROS list (*if known*)   / /  |  |
|  Urgent – Provide a short reason for any urgency (*1 sentence*) below \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Requested date for urgent relist: / /   |  |
|  **FOR INFORMATION** - next substantive hearing / directions date (*if any*):  / / |  |

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| REASONS FOR RE-LIST - Select from the following below |
|  Negotiating access orders |  Negotiating terms of a subpoena |
|  Privilege claim issues |  Late production |
|  Awaiting production (*please provide name of producer*) |
|  Other (*provide brief reason*) |

 ***I undertake to notify all active parties, including relevant subpoena recipients in this matter of the new listing date.***

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| DETAILS OF PERSON MAKING THE REQUEST  |
| Acting for the Plaintiff / Defendant: |
| Name: | Email: |
| Date: | Signature: |